

**Comox Valley Community Arts Council & the Muir Gallery
Workshop Proposal Submission Form**

CVCAC is accepting proposals for workshops/demos in all artistic genres for our winter series. We are seeking innovative ways to provide instruction or engage our community in the arts that are not already offered by other arts organizations. We are open to anything from 2 hours to 6 weeks. As the host we will provide use of the Muir Gallery, registration, collection and dissemination of fees and limited marketing. As the instructor you will provide information to market the workshop, commitment to development/fulfillment of your workshop, any supplies required for your course, and any additional marketing. We do have access to some facilitation equipment, just ask if you need something and we will see what we can do.

Name: _____

Phone: _____ Email: _____

Additional Instructors: _____

Location: _____

Proposed Dates: _____

Min # of attendees: _____ Max # of attendees: _____

Registration Fee: _____ **Instructors will receive 40% of the registration fees as their honoraria.*

Workshop Description:

Learning Outcomes:

Materials/Equipment Required: **Supplies must be covered in the registration costs or you can provide a supply list so that participants can bring their own.*

Artistic Experience/Instructor Bio: **Please include 3 jpegs for marketing purposes.*

Please submit proposals by email or contact us if you need any further information at info@comoxvalleyarts.org. Check out our website at www.comoxvalleyarts.org